

**Board of Stewardship**  
**Faith Lutheran Church**

**Bylaws description:** The Board of Stewardship should consist the elected Chairperson of the Board, the Financial Secretary, the Treasurer, and a minimum of three (3) additional members.

The basic objectives of this Board are to initiate programs for the development of good stewardship attitudes and practices in the members of the congregation in regard to time, talents, treasures; to provide for the training and utilization of members of the congregation for the work of Christ's Kingdom; and to ensure the financial stability of the congregation and its work through a developed program of dedicated, proportionate, first fruits giving. 2 Corinthians 8:1-4.

**Description of Responsibilities**

The responsibilities of the Board of Stewardship fall in three categories, with the corresponding tasks:

**1. Financial Gifts**

Annual Budget – Prepare the annual church budget for submission to the Church Council and Voter's Assembly.

Coordination and accounting of weekly donations – Oversee the regular monetary donations to the church and assure proper record-keeping.

Money counters – Supervise the work of the money counters. Provide training as needed.

Oversight for special donations – Review special donations of money and property given to the church and make recommendations to Church Council for utilization.

Coordination of Fundraising – Oversee fundraising efforts for special needs, projects, and membership training.

Thrivent Dollars – Encourage the congregation members who have Thrivent Dollars available to use those resources for the work of the church.

Endowments – Work to develop an endowment for Faith Lutheran Church.

**2. Stewardship of Time and Talents**

Talent Surveys – survey the membership to determine the spiritual gifts and skills available for use in Christ's service and distribute that information to various boards and committees as

appropriate. Maintain the database of information on membership by surveying new members as they join the church.

Volunteer Coordination – serve as a clearinghouse for volunteer needs and talents, i.e., when volunteers are needed this board will have the information about members and be able to suggest who might be interested/able to help.

Recruitment for Church Roles – host an Annual Congregational Gathering (in the fall) to include a celebration of the past year’s work, orientation to various church service roles, and recruitment of possible persons to nominate for elected and ongoing church roles. A tentative name is “Celebration of Servants” This event will be coordinated with the Board of Fellowship. All boards, committees, auxiliaries, and other service groups will present at the event, followed by a solicitation of volunteers.

Encourage mission mindset – Develop and coordinate a monthly focus for special mission donations of gifts (time and treasures). This can be delivered in partnership with other boards, e.g., Outreach, Education, and Youth.

### **3. Membership Training**

Leadership Development – Identify potential leaders in the congregation and support them through providing training resources, such as district-sponsored workshops.

Stewardship Education – encourage the membership toward the Gospel-motivated practice of joyous, worshipful, and proportionate first fruits giving, in response to received blessings and recognized needs.

Orientation to Church Roles – as part of the Annual Congregation Gathering, provide an orientation to various service roles in the work of the church.

### **Meetings and Reports**

The Board of Stewardship should minimally meet six times a year, corresponding to the calendar of Church Council and Voter’s meetings. The chair of Stewardship should prepare a brief written report for each meeting of the Church Council, to also be presented at the subsequent Voter’s meeting. These reports should include recent activities and upcoming activities. The October report shall also include the proposed church budget for the following year.